

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
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23rd July 2025

Dear Councillor,

You are summoned to attend a meeting of the Parks, Open Spaces and Allotments committee on **Tuesday 29th July 2025 at 5.15pm** at **Market Hall, Wigton** for the purpose of transacting the following business. Please let me know if you are **unable** to attend.

Yours sincerely,

S. Cooper

Sophie Cooper
Assistant Clerk to the Council

Agenda

1. Elect a Vice Chairman

To elect a vice chairman for 2025/2026

2. Apologies for Absence

To receive and accept apologies for absence

3. Minutes of previous POA meeting

To receive and agree the minutes of POA held on the 5th June 2025 – **see attached**

4. Declarations of Interest/Dispensations

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

5. Exclusion of the Press and the Public

To consider whether any items on the Agenda should be considered without the presence of the

Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

6. Public Participation

6.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

7. Allotments Rules

To review and discuss the draft allotment rules

8. Play Park Equipment

To discuss equipment condition and improvements following the walkaround

9. Benches – Phoenix Park

To receive costings for new benches

10. Allotments

To receive any updates regarding the allotment sites

11. Plans

To discuss objectives for the short, medium, and long-term plans

12. Date of next meeting: TBC