

# Wigton Burial Joint Committee

WBJC Clerk: Emma Ireton

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9 July 2025

Dear Councillor

You are summoned to attend the **AGM of the** Wigton Burial Joint Committee meeting on **Wednesday 16<sup>th</sup> July 2025 at 7:00 pm** in the Vestry, Wigton Cemetery.

Please let me know if you are unable to attend.

Yours sincerely

*E. Ireton*

Emma Ireton

Clerk to the Council/WBJC

## **Agenda**

### **1. Apologies for Absence**

To receive and accept apologies for absence

### **2. Minutes of the Wigton Burial Joint Committee**

To receive and agree the WBJC AGM minutes held on 19th June 2024 – **see attached.**

### **3. Declarations of Interest/Dispensations**

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable

Interests” and refer to “Dispensations” relating to any item on the agenda.

### **4. Exclusion of the Press and the Public**

To consider whether any items on the Agenda should be considered without the presence of the

Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

### **5. Public Participation**

To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each.

The maximum total time for public participation will be 10 minutes. At the close

of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

**6. Election of Chairman**

To elect the chairman and deputy chairman of the WBJC

**7. Election of Vice Chairman**

To elect the vice chairman of the WBJC

**8. WBJC ACCOUNTS**

Accounts and VAT explanation

**9. BUSINESS PLAN**

Chairs report on progress on delivering business plan

**10. TERMS OF REFERENCE**

Agree that the WBJC establishes a sub group to review and up-date of The Terms of Reference for discussion at next meeting and final sign off at the next AGM/special meeting.