

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
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3 July 2025

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 9th July 2025 at 7:00 pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

E. Ireton

Emma Ireton
Clerk to the Council

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of the meetings of the Town Council Meeting

To receive and agree the minutes of the Full Council meeting held on the 11th June 2025

3. Matters arising from the minutes

To review actions from minutes (Appendix 1)

4. Declarations of Interest/Dispensations

Members are invited to declare "Disclosable Pecuniary Interests" and "Other Registerable Interests" and refer to "Dispensations" relating to any item on the agenda.

5. Exclusion of the Press and the Public

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

6. Public Participation

6.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6.2 To receive reports from Cumberland Authority members in attendance

7. Financial Matters

7.1 To receive and authorise Payments and Bank Reconciliation for June 2025

7.2 To review quotes to repair the shutters at Barton Laws

8. Civic Policy

To review the amendments to items 5.2 and 5.3 and adopt the policy.

9. Plough

To consider the offer from a resident to donate a plough to the Town Council.

10. Grounds Report

To receive the grounds report

11. Complaints Procedure

To review and adopt the new complaints procedure.

12. Town Mayor's Engagements

13. Clerk's Report

14. Member Reports

14.1 To receive reports from Councillors who have attended meetings or engagements

14.2 To consider future agenda items

15. Councillor Co-option

To consider the co-option of a candidate

16. Date of next meeting: Wednesday 10th September 2025

Action	Responsibility	Completion Date	Complete	Comments
Copy of toilet agreement	EI	30 th March 2025		Need to look for paper copy in office as there is no electronic versions available.
Get quotes for park drainage	EI/SC	30 th May 2025		Ongoing
Close pond off for nesting	EI/SF	30 th April 2025	YES	
Ask Park staff to look at ant problem at St Mary's	EI/SF	ASAP	YES	
Ask Park staff to swap 5 cones with cemetery	EI/SF	ASAP	YES	
Amend civic protocol	EI/SPD Committee	30 th June 2025		
Arrange for a buildings survey at the park bowling club	EI	30 th April 2025	YES	
Devise a maintenance schedule for TC owned buildings and land	EI/SC	30 th June 2025		
Contact CC regarding the Fountain	EI/SC	15 th June 2025	YES	
Research funding available for grade 2 listed buildings	EI/SC	30 th September 2025		
Research cheaper fuel options	EI/SC	1 st August 2025		