

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 11TH JUNE 2025 AT 7.00PM

PRESENT –

Councillor Anne Jackson (Chairman and Mayor)
Councillor John Crouch (Vice Chairman and Deputy Mayor)
Councillor Chris Stapley
Councillor Shane McCarthy
Councillor Mary Huntington
Councillor Mary Clark
Councillor Monique Speksnyder
Councillor Paul Shone
Councillor Sandra Hodson
Councillor David Ferriby
Councillor Chris Scott
Councillor John Hamblin

Clerk: Emma Ireton

FC/13/2025 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

NONE

FC/14/2025 MINUTES FROM PREVIOUS MEETING

To agree to the Full Council minutes of the 15th May 2025 – **Approved**
Amendment to part two, confidential. Change MH response to NO not abstained.

FC/15/2025 MATTERS ARISING FROM MINUTES – APPENDIX 1

Members received an update regarding open actions.

- Pond was closed for nesting season.
- Park staff dealt with ants at St Mary's.
- Park staff swapped cones at the cemetery.
- There had been a building survey arranged for the Wigton Park Bowling Club but the contractor did not attend.
- The Cumberland Council had been contacted regarding the maintenance of the fountain.

FC/16/2025 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

Cllr Hodson declared an interest in item 7.1

FC/17/2025 EXCLUSIONS OF PRESS AND PUBLIC

Item 10.2 was excluded from the press and public.

FC/18/2025 PUBLIC PARTICIPATION

To receive any representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6.1 Public Participation

Prior to this meeting, the Town Council received an email from a local resident requesting support to improve accessibility and safety for disabled people visiting Wigton. The family involved, attended the full council meeting as a follow up to the email and to receive a response to their request of support. Several areas of the town were highlighted as a risk, particularly to those in wheelchairs and disabled people such as a kerb that is too high outside of B&M. It was also stated that there were not enough disabled spaces in Water Street car park among other issues.

Cumberland Councillor, Elaine Lynch was in attendance and agreed to pass comments onto the Highways department and to try and arrange a meeting with the relevant people so these issues could be discussed.

Wigton Town Councillors were also in agreement that they wanted to support this cause and agreed to liaise between the residents and the Cumberland Council as they believe the town needs a disability review.

A third resident was also in attendance to observe the full council meeting as they were interested in joining as a co-opted member.

6.2 Cumberland Authority

Cumberland Councillor Elaine Lynch was in attendance and provided the following report.

Members were informed that street cleaners were currently in the town after the Cumberland Council arranged for them to spend two weeks in Wigton cleaning the streets and pavements. It was also noted that the street cleaning machine visits Wigton every Monday.

All car parks in the Cumberland Council area are undergoing a review, Wigton's has not yet happened, but it is due. Those visiting St Mary's Church will still be able to use their permits until the review.

The projects that are being considered under Borderlands have visual boards displaying each project in the library for residents and visitors to view, Borderlands are also considering where else they could be viewed.

Futamura have been given a 4.5-million-pound grant to turn waste energy into gas. It is hoped that they will be able to produce their own sulphuric acid with the excess being sold. This should decrease the number of HGVs coming into the town and reduce the smell.

A new waste and recycling timetable has been produced, displaying dates up to the end of September 2025.

A new emergency treatment centre will be opening at the Cumberland Infirmary which will hopefully relieve pressure on A&E. There will also be an new endoscopy unit opening and a further 85 car parking spaces will be available.

New bus services are out for contract, which includes a new bus from Carlisle to the West Cumberland hospital. A new medical school is planned which should encourage more applications from consultants as there is currently a shortage.

Members were informed that the proposed electoral review would result in changes to Wigton's ward boundaries, with areas beyond the bypass being placed into a different ward. A new parish would be created to include the Bowness, Abbeytown and Solway Firth. Comments on the draft plan can be made up until 11th August 2025. It was noted each ward would have one Cumberland Councillor.

FC/19/2025 Finance Matters

7.1 To receive and authorise Payments and Bank Reconciliation for May 2025

Members received the payment lists and monthly reconciliation to review prior to the meeting.

RESOLVED

Payments for May 2025 were **UNANIMOUSLY** approved.

May's reconciliation was also **UNANIMOUSLY** approved.

Wigton Town Council and Wigton Cemetery Payments

Wigton Town Council											
PAYMENTS LIST											
11 June 2025 (2025-2026)											
Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
164	Vehicle Maintenance	16/05/2025		Town Council Main		Invoice	Richard Miller	S	68.08	13.62	81.70
33	Grave Digging	16/05/2025		WB3C Current		Invoice	Tivoli	S			
78	Internet, phones and mobiles	16/05/2025		Town Council Main	Microsoft licence	Invoice	System IT	S			
115	Subscriptions	17/05/2025		Town Council Main	May DO	Receipt	Adobe	S	13.87	2.77	16.64
79	Public Toilets Running Costs - i	19/05/2025		Town Council Main	Sanitary waste	Invoice	Direct 365 Sales	S	40.24	8.05	48.29
80	Public Toilets Running Costs - i	19/05/2025		Town Council Main	Sanitary waste BL	Invoices	Direct 365 Sales	S	72.81	14.56	87.37
92	Allotments Running Costs	19/05/2025		Town Council Main	Panels and screws	Invoices	Laversdale Timber	S	110.57	22.12	132.69
93	Allotments Running Costs	19/05/2025		Town Council Main	Postcrete	Invoice	Laversdale Timber	S	23.10	4.62	27.72
95	Allotments Running Costs	19/05/2025		Town Council Main	Skip - Allotment	Invoices	D A Harrison	S	370.00	74.00	444.00
82	Nelson Thom School	19/05/2025		Town Council Main	Sand	Invoices	GroGreen	S	414.00	82.80	496.80
94	Nelson Thom School	19/05/2025		Town Council Main	Nelson - materials	Invoice	Laversdale Timber	S	27.28	5.46	32.74
102	Training	19/05/2025		Town Council Main		Invoices	CALC	X	30.00		30.00
74	Rent of Market Hall INCL public	19/05/2025		Town Council Main	Rent	Invoices	Solway Plain Futures	X	893.41		893.41
76	Internet, phones and mobiles	19/05/2025		Town Council Main	Security and back	Invoice	System IT	S	4.00	0.80	4.80
76	Internet, phones and mobiles	19/05/2025		Town Council Main	Security and back	Invoice	System IT	S	5.00	1.00	6.00
77	Internet, phones and mobiles	19/05/2025		Town Council Main	Microsoft licence	Invoice	System IT	S	230.40	46.08	276.48
86	New Machinery	19/05/2025		Town Council Main	Honda Mower New	Invoices	Lloyd Ltd	S	1,095.00	219.00	1,314.00
87	Machinery Maintenance	19/05/2025		Town Council Main	Mower repairs	Invoice	Rickerby Limited	S	113.86	22.77	136.63
88	Machinery Maintenance	19/05/2025		Town Council Main	Parkway repair	Invoice	Rickerby Limited	S	105.80	21.16	126.96
91	Machinery Hire	19/05/2025		Town Council Main	Chipper hire	Invoices	W M Plant	S	138.00	27.60	165.60
96	Bedding Plants and Shrubs	19/05/2025		Town Council Main	Herbaceous new b	Invoice	Capsticks	S	281.10	56.22	337.32
98	Machinery Hire	19/05/2025		Town Council Main	Belle wacker	Invoice	Wigton Tool Hire & Supplie	S	18.44	3.69	22.13
100	Fuel	19/05/2025		Town Council Main	Fuel	Invoices	D A Harrison Fuel Green In	S	246.47	49.29	295.76
138	Consumables	19/05/2025		Town Council Main		Receipt	Nisbets	S	51.97	10.39	62.36
35	Equipment/Materials	19/05/2025		Town Council Main	Garden rotavator	Invoice	Wigton Tool Hire & Supplie	S	20.00	4.00	24.00
73	Mushroom Repairs	19/05/2025		Town Council Main	Mushroom repairs	Invoices	Flash Fabrication	X	5,963.00		5,963.00
81	Fuel	19/05/2025		Town Council Main	Oil/gas	Invoices	W Ferguson Limited	L	229.64	11.48	241.12
83	Park Maintenance	19/05/2025		Town Council Main	Sports ryegrass	Invoices	GroGreen	E	80.00		80.00
83	Park Maintenance	19/05/2025		Town Council Main	Sports ryegrass	Invoices	GroGreen	S	17.00	3.40	20.40
84	Printing	19/05/2025		Town Council Main	Monthly printing	Invoices	Infinity Print Solutions	S	9.22	1.84	11.06
85	skip hire	19/05/2025		Town Council Main	Skip hire	Invoices	Aspatha Skip Hire	X	560.00		560.00
89	Tools and equipment	19/05/2025		Town Council Main		Invoices	Saundersons	S	46.91	9.38	56.29
99	Equipment/Materials	19/05/2025		Town Council Main	Two Stroke Oil	Invoice	Wigton Tool Hire & Supplie	S	12.95	2.59	15.54
131	Tools and equipment	19/05/2025		Town Council Main	Picco Micro chain	Invoice	W M Plant	S	22.40	4.48	26.88

Wigton Town Council											
PAYMENTS LIST											
11 June 2025 (2025-2026)											
Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
132	Tools and equipment	19/05/2025		Town Council Main	SHH KombiEngine	Invoice	W M Plant	S	202.95	40.59	243.54
90	Maintenance	20/05/2025		WB3C Current	Nails and Tacks	Invoices	Saundersons	S	3.16	0.63	3.79
103	Office Equipment	20/05/2025		Town Council Main	Office supplies	Receipt	B&M store	X	5.75		5.75
124	Grave Digging	20/05/2025		WB3C Current	Story	Invoice	Tivoli Group Limited	S	588.00	117.60	705.60
140	WB3C Grounds Maintenance	20/05/2025		WB3C Current		Invoice	SGL Ground Services	S	3,338.00	667.60	4,005.60
101	Clothing/PPE	21/05/2025		Town Council Main	Printing	Invoice	Stitch & Print	S	49.16	9.83	58.99
117	Barton Laws Running costs/Ino	22/05/2025		Town Council Main	BL Power	Suppliers	Total Energies	L	95.91	4.80	100.71
118	Allotments Running Costs	22/05/2025		Town Council Main	Allotment Water	Suppliers	Waterplus	S	89.39	17.88	107.27
120	Subscriptions	22/05/2025		Town Council Main	May Subscription	Receipt	CANVA	S	10.82	2.17	12.99
116	Depot Running Costs - not rent	22/05/2025		Town Council Main	Depot	Suppliers	Total Energies	L	66.57	3.33	69.90
136	Equipment/Materials	22/05/2025		Town Council Main	Pegs	Receipt	Suregreen	S	7.49	1.50	8.99
137	Equipment/Materials	22/05/2025		Town Council Main	Delivery	Receipt	Suregreen	X	7.99		7.99
122	Bedding Plants and Shrubs	23/05/2025		Town Council Main		Receipt	John Hamblin	X	40.00		40.00
134	PAYE	23/05/2025		Town Council Main	May PAYE	PAYE	HMRC - PAYE	X	4,366.44		4,366.44
119	Barton Laws Running costs/Ino	28/05/2025		Town Council Main	BL Water	Suppliers	Waterplus	S	48.75	9.75	58.50
133	Wages - NET	28/05/2025		Town Council Main	May Pension	Wages	Cumbria Local Government	X	4,961.97		4,961.97
135	Consumables	28/05/2025		Town Council Main	Postage	Receipt	Post Office Counter	X	6.05		6.05
121	Barton Laws Running costs/Ino	29/05/2025		Town Council Main	Manhole covers BL	Invoice	North Stonework & Landsc	X	230.00		230.00
123	Water	29/05/2025		WB3C Current		Suppliers	Waterplus	S	26.68	5.34	32.02
141	Gardener	29/05/2025		WB3C Current		Invoice	Boertien	X	300.00		300.00
126	Public Toilets Running Costs - i	30/05/2025		Town Council Main	Cleaning supplies	Receipt	B&M store	X	5.30		5.30
170	Public Toilets Running Costs - i	02/06/2025		Town Council Main	Toilet supplies	Receipt	B&M store	X	4.43		4.43
169	Consumables	02/06/2025		Town Council Main	Postage	Receipt	Post Office Counter	E	7.83		7.83
75	Internet, phones and mobiles	06/06/2025		Town Council Main	Install new router	Invoices	System IT	S	88.00	17.60	105.60
153	Allotments Running Costs	13/06/2025		Town Council Main	Allotment materials	Invoices	Saundersons	S	87.50	17.50	105.00
155	Allotments Running Costs	13/06/2025		Town Council Main	Fencing	Invoice	Laversdale Timber	S	48.02	9.60	57.62
149	Room Hire	13/06/2025		Town Council Main	Room hire	Invoice	NADT	X	75.00		75.00
151	Wigton Baths	13/06/2025		Town Council Main	Grant	Invoices	Wigton Baths Trust	X	10,000.00		10,000.00
156	Allotments Running Costs	13/06/2025		Town Council Main	Fencing	Invoices	Laversdale Timber	S	23.20	4.64	27.84
157	Allotments Running Costs	13/06/2025		Town Council Main	Fencing	Invoices	Laversdale Timber	S	215.52	43.11	258.63
158	Allotments Running Costs	13/06/2025		Town Council Main	Screws	Invoices	Laversdale Timber	S	16.20	3.24	19.44
159	Allotments Running Costs	13/06/2025		Town Council Main	Rails	Invoice	Laversdale Timber	S	25.35	5.07	30.42
160	Allotments Running Costs	13/06/2025		Town Council Main	Postcrete	Invoices	Laversdale Timber	S	100.10	20.02	120.12
161	Training	13/06/2025		Town Council Main	Councillor training	Invoice	CALC	X	30.00		30.00

Wigton Town Council
PAYMENTS LIST

11 June 2025 (2025-2026)

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
143	Machinery Maintenance	13/06/2025		Town Council Main	Call out	Invoice	GT Tyres	S	515.00	103.00	618.00
144	ICOM Membership	13/06/2025		WB3C Current	MEMBERSHIP	Invoice	ICOM	X	105.00		105.00
145	Grave Digging	13/06/2025		WB3C Current	Story	Invoices	Tivoli	S	588.00	117.60	705.60
146	Machinery Maintenance	13/06/2025		Town Council Main		Invoices	W M Plant	S	75.00	15.00	90.00
152	Internet, phones and mobiles	13/06/2025		Town Council Main	Hosting Annual	Invoices	BeDot Media Group	S	59.88	11.98	71.86
154	Maintenance	13/06/2025		WB3C Current	WEEDKILLER	Invoices	Saundersons	S	12.07	2.42	14.49
162	Rent Depot	13/06/2025		Town Council Main	Depot quarterly re	Invoices	Mike Armstrong Depot	X	1,250.00		1,250.00
163	Rent Depot	13/06/2025		Town Council Main		Invoices	Thomas Armstrong	X	1,250.00		1,250.00
165	Internet, phones and mobiles	13/06/2025		Town Council Main	Support maintenar	Invoices	System IT	S	40.00	8.00	48.00
166	Internet, phones and mobiles	13/06/2025		Town Council Main	Security and back	Invoices	System IT	S	9.00	1.80	10.80
168	Plants and bulbs	13/06/2025		WB3C Current	Plant refund	Invoices	Mary Clark	X	134.00		134.00
147	Tyres	13/06/2025		Town Council Main	Tractor tyre punct	Invoices	GT Tyres	S			
148	Tools and equipment	13/06/2025		Town Council Main	Bag bies	Invoices	Tynedale Farm Services	S	6.40	1.28	7.68
150	Printing	13/06/2025		Town Council Main	Printing May	Invoices	Infinity Print Solutions	S	6.70	1.34	8.04
167	Fuel	13/06/2025		Town Council Main	Fuel	Invoices	W Ferguson Limited	L	136.35	6.82	143.17
Total									40,673.45	1,994.21	42,667.66

7.2 Year end accounts and Annual Governance and Accountability Return 2024-2025

7.2.1 To receive and approve the Annual Governance and Accountability Return Statement (Section 1, page4 of AGAR)

RESOLVED

Members voted to approve the Section, Page 4 of the AGAR - **APPROVED**
1 member abstained

7.2.2 To receive and approve the Annual Internal Audit Report (Page 3 of AGAR)

RESOLVED

Members voted to approve the Annual Internal Audit, Page 3 of the AGAR - **APPROVED**
1 member abstained

7.2.3 To receive and approve the Accounting Statements (Section 2, page 5 of AGAR)

RESOLVED

Members voted to approve Section 2, Page 5 of the AGAR – **APPROVED**
2 members voted no
1 member abstained

7.2.4 To agree the commencement of the period for the exercise of public rights starting 13th June 2025 and ending 24th July 2025.

RESOLVED

Members voted to approve the commencement of the period for the exercise of public rights – **APPROVED**
1 member abstained

7.3 To reappoint Rachael Kelly as the internal auditor for 2025/2026

RESOLVED

Members voted to appoint Rachael Kelly as the internal auditor for 2025/2026 – **UNANIMOUSLY APPROVED**

7.4 To consider and approve known regular payments for August in advance, delegating the authority to make payments to the RFO and Chairman. All payments will be ratified in the September meeting.

RESOLVED

Members voted to approve the August payments in advance - **UNANIMOUSLY APPROVED**

7.5 To approve the finance committee's decision to appoint their chosen contractor to undertake works on Wigton Park Bowling Club's toilets.

RESOLVED

Members voted to approve LLED Construction as the contractor to undertake the park toilet refurbishments - **UNANIMOUSLY APPROVED**

FC/20/2025 COMMITTEE MEMBERS

The Parks, Allotment and Open Space and the Wigton Burial Joint Committee had a space each after not filling the spaces at the May annual meeting. Members were asked if they would like to join the committees.

RESOLVED

Councillor Hamblin put himself forward for both committees, therefore is now a committee member of both the Parks, Allotment and Open Space Committee and the Wigton Burial Joint Committee.

FC/21/2025 STANDING ORDERS

An amendment to the standing orders was proposed to increase the number of committee members from between 4 and 7, this was to allow committees to still hold meetings when several members were absent and to ensure meetings are quorate.

RESOLVED

Members voted to adopt the change – **UNANIMOUSLY APPROVED**

FC/22/2025 Grounds Report

Wigton Town Council

Monthly Grounds Report

Month: June 2025



Item	Description	Comments or requests
Wigton Park	Fortnightly cuts , safety checks twice a week . We have noticed lately that children have been starting fires under hedging . A couple of play items still require parts but have been took down for safety reasons	Police should be notified about fires . A police presence could be a deterrent . Parts obtained so we can repair them and erect them back up .
East End Park	Fortnightly cuts .	New sign required to replace damaged one
Throstle Park	Two picnic benches have been vandalised and are in need of repair . One brought in . The trees we transplanted 90% of them have took and are growing , will replace ones that haven't took when the time is right	
Phoenix Park	Fortnightly cuts . Graffiti has been put on the mushroom but has been painted over since . Harris fencing has been took away	
Barton Laws	Fortnightly cuts . Just one football game left after that posts will be taken down and goal mouths re-turfed . A price will be obtained from tivoli for pre season work after the carnival has finished . A meeting will be set up with Dennis and Jimmy about taking care when fair wagons arrive on barton laws	

Wigton Park Bowling Club	Cutting green a couple of times a week now that the rain has arrived and the grass is bouncing also some repair work to the banking .	
Allotments - Longthwaite/Burnfoot	Number 33 needs some fence renewed	
St.Marys	Fortnightly cut plus we have been cutting all of the shrubs back and weed spraying done . We have been asked to take some of the shrubs out as they are overgrown , plus I think it would be a good idea to plant the top lawn centre flower bed up with herbaceous plants for all year round colour .	
Machinery		Purchasing a generator would be handy
Vehicles	The TYM tractor is waiting for its service	
Equipment		
Staffing	Nearly all of the staff have completed their safety culture course for our safe contracting .	

External Contracts	We are back now to fortnightly cuts after the dry spell on all external contracts , with some extra fencing and shrub bed work being done in the Nelson thomlinson .	
Other	All the town tubs have been freshened up with a coat of paint or treated . They have been topped up and weeded ready for the summer bedding which will be obtained this week . The new flower bed at the rear of the station road car park has been looked after by Rhys as one of his projects , summer bedding will also be put in this as well . All sites	

One member asked that the apprentice grounds person was thanked for his great work on the flower bed next to the Throstle's Nest.

FC/23/2025 PUBLIC TOILETS

It was proposed that the office staff continue cleaning the toilets which would save the council £12000 per year. Finding a cleaning contractor had been unsuccessful so far.

RESOLVED

Members agreed to the office staff to clean the public toilets and would review the situation in 6 months.

It was proposed that the Council cover the cost of 12-month parking permits for two members of the office staff who live outside Wigton. These permits would allow them to park in the town car park solely while carrying out Town Council duties. As the permits would be used strictly for business purposes, this would be considered a legitimate business expense and would support the efficient operation of the Council.

RESOLVED

Members agreed to buy two 12-month parking permits to allow the office staff to park outside their workplace.

FC/22/2025 Town Mayor Engagements

<u>Date</u>	<u>Event</u>
Sunday 18 th May	Attended St Mary's Choral Society in the evening, with J Crouch.
Thursday 29 th May	Annual Town Meeting.
Thursday 5 th June	Drop - in session, C's Library Service, in Wigton Library.
Friday 6 th June	St Mary's with J Crouch, p.m. Organ Recital by David Shingler (in aid of the Windows Appeal).
Sunday 8 th June	9:30 a.m. Service at St Mary's, again in support of the Windows Appeal. Interviewed by ITV reporter.
Wednesday 11 th June	Invitation to look round G & S Fitness premises.
	Present at all WTC Committee meetings.
CORRESPONDENCE	To Mayor of Aspatria, Stephanie Maxwell re her re-election to the Mayoral Office and best wishes to myself. With Julia Webster, Clerk to Waverton P Council.

FC/23/2025 Clerk's Report

Members were informed that the tipper Transit van's MOT had recently expired, and it had been taken to the garage for inspection. Unfortunately, the vehicle failed the MOT due to several mechanical issues, including significant work required on the braking system. The estimated cost for the essential repairs is £1,130.16 plus VAT. Members were asked to approve the necessary work to keep the vehicle roadworthy and in safe working condition.

RESOLVED

Members **UNANIMOUSLY** approved proceeding with the repairs.

The Clerk advised that, given the age and condition of the van, it would be prudent to begin earmarking reserves over the coming years to enable the Council to plan for a future replacement.

Members were also informed that the new Town Council website is nearing completion. Once live, office staff will receive training to ensure they are able to manage the site and regularly upload documents and information. An audit will also be carried out to ensure all required documents are visible to the public, addressing an issue with the current website where some uploaded documents are not accessible in the public view.

The Council received a request from James Richard Circus to hire the Barton Laws field for their upcoming visit. The circus plans to set up on Sunday 6th July and remain on site until Sunday 13th July, with performances scheduled from Thursday 10th to Sunday 13th July. Members raised no objections to the request.

FC/24/2025 Member Reports

Cllr Shone – Church concert

Cllr Jackson – Spoke with the Rugby Club who are planning events with the Roundtable including a beer festival which will be held on the weekend of 29th August. It was stated they are likely to ask for a grant to support the event.

Cllr Crouch – Attended Borderlands meeting and also the St Mary's event.

Cllr Huntington – Will be attending the St Mary's event.

Cllr Ferriby – announced Trevor Grahamslaw's book will be unveiled on the 20th if members want to attend and suggested the Town Council purchase a copy as the book is about Wigton.

Cllr Hamblin – The RHS will be inspecting flower beds in Phoenix Park and the train station as part of the Cumbria in Bloom competition.

Cllr Scott – Attended the St Mary's event and attended the carnival meeting.

Cllr Hodson – Mentioned windows week and distributed the money raised for Wigton charities.

Future agenda items – to consider having a fuel card for the grounds staff vehicles.

Meeting Closed: 20:47

Next meeting 9th July 2025

Action	Responsibility	Completion Date	Complete	Comments
Copy of toilet agreement	EI	30 th March 2025		Need to look for paper copy in office as there is no electronic versions available.
Get quotes for park drainage	EI/SC	30 th May 2025		Ongoing
Close pond off for nesting	EI/SF	30 th April 2025	YES	
Ask Park staff to look at ant problem at St Mary's	EI/SF	ASAP	YES	
Ask Park staff to swap 5 cones with cemetery	EI/SF	ASAP	YES	
Amend civic protocol	EI/SPD Committee	30 th June 2025		
Arrange for a buildings survey at the park bowling club	EI	30 th April 2025	YES	
Devise a maintenance schedule for TC owned buildings and land	EI/SC	30 th June 2025		
Contact CC regarding the Fountain	EI/SC	15 th June 2025	YES	
Research funding available for grade 2 listed buildings	EI/SC	30 th September 2025		
Research cheaper fuel options	EI/SC	1 st August 2025		