

A MEETING OF THE FULL COUNCIL WAS HELD ON

THURSDAY 15TH MAY 2025 AT 7.00PM

PRESENT –

Councillor Anne Jackson (Chairman and Mayor)
Councillor John Crouch (Vice Chairman and Deputy Mayor)
Councillor Chris Stapley
Councillor Shane McCarthy
Councillor Mary Huntington
Councillor Mary Clark
Councillor Joan Greenop
Councillor Monique Speksnyder
Councillor Paul Shone
Councillor Sandra Hodson
Councillor David Ferriby

Clerk: Emma Ireton

FC/1/2025 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Councillor Chris Scott
Councillor John Hamblin

FC/2/2025 MINUTES FROM PREVIOUS MEETING

To agree to the Full Council minutes of the 9th April 2025 – **Approved**

FC/3/2025 MATTERS ARISING FROM MINUTES – APPENDIX 1

Members received an update regarding open actions.

- Two quotes have been received for the drainage work for Wigton Park.
- The pond has been closed off for nesting season.
- Park staff have dealt with the ants at St Mary's.
- Park staff have been asked to swap parking cones.
- Civic policy is still to update.
- Surveyor has been booked for 30th May to survey the Wigton Park buildings.
- Maintenance schedule is still required.

FC/4/2025 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

FC/5/2025 EXCLUSIONS OF PRESS AND PUBLIC

Agenda item 13

FC/6/2025 PUBLIC PARTICIPATION

To receive any representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6.1 Public Participation

Trevor Grahamslaw was in attendance to discuss his concerns over the ongoing maintenance of the Fountain monument. It was described that the Solway Society did undertake some maintenance, but this society no longer exists although they have a small amount of money left which will be to paint the railings. The Fountain was owned by Allerdale Borough Council who handled its maintenance but now it is the Cumberland Council and the department responsible is unknown. The Fountain needs a clean and some maintenance is needed, there are a lot of weeds, and it requires repointing in places.

Trevor asked whether WTC or Councillor Elaine Lynch could discuss this issue with the Cumberland Council and whether WTC could investigate any grants or funding available for grade 2 listed buildings/structures.

ACTION – Contact the CC and research funding options.

6.2 Cumberland Authority

Cumberland Councillor Elaine Lynch was in attendance, providing the following report.

The Cumberland Council family fun day was held on the 17th April 2025 across two sites which were Barton Laws and the centre on Wampool Place, Wigton. Family Action is a place where many services can be found in one place.

The Cumberland Council are looking into installing electric parking points in Wigton, now that there is funding available this has gone to consultation. The location of where the spaces will be installed is being investigated. The town council will be able to provide comments on this. A Wigton resident on Greenacres had highlighted the issue and requirement to have electric parking points available.

The annual Taste of Wigton event was a success. Borderlands had representatives present to describe the four different projects that could be undertaken in Wigton. Over 150 people attended the Borderlands tent and there were a lot of positive comments made.

The Cumberland Council are working on new strategies including a suicide strategy, West Cumbria has the highest suicide rate in England so this is an important strategy to devise. It was noted that the Carleton Clinic will be developed further the Haven Hope in Whitehaven has secured extra funding to help put early support in place when it is required.

It was mentioned that there will be disability grants available for home adaptations, this new policy will allow people to get equipment quicker.

The Cumberland Council are also expanding their apprenticeship scheme, looking at new ways to interview and liaise with local schools.

The most recent survey that can be completed is in relation to bus engagement, this can be accessed at local libraries.

The Carlisle Southern bypass is on target to be complete by the end of the year.

Cllr Lynch asked that she receives the full council agenda plus accompanying documentation moving forward.

Lastly Cllr Lynch offered mediation between WTC and the Wigton Burial Joint Committee to resolve some recent issues that were raised.

FC/7/2025 Finance Matters

7.1 To receive and authorise Payments and Bank Reconciliation for April 2025

Members received the payment lists and monthly reconciliation to review prior to the meeting.

RESOLVED

Payments for April 2025 were **UNANIMOUSLY** approved.
April's reconciliation was also **UNANIMOUSLY** approved.

Wigton Town Council and Wigton Cemetery Payments

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
2	Park Maintenance	10/04/2025		Town Council Main	East End Fence rep	Invoices	Flash Fabrication	X	1,487.00		1,487.00
8	Public Toilets Running Costs -	10/04/2025		Town Council Main	Public toilets	Invoices	Nicole's Cleaning Services	X	937.50		937.50
12	Allotments Running Costs	10/04/2025		Town Council Main		Invoices	Laversdale Timber	S	95.97	19.20	115.17
13	Allotments Running Costs	10/04/2025		Town Council Main		Invoices	Laversdale Timber	S	4.86	0.97	5.83
6	Park Maintenance	10/04/2025		Town Council Main	Glyphosates	Invoices	GoGreen	S	332.00	66.40	398.40
14	Allotments Running Costs	10/04/2025		Town Council Main		Invoices	Laversdale Timber	S	155.58	31.12	186.70
15	Allotments Running Costs	10/04/2025		Town Council Main		Invoices	Laversdale Timber	S	93.18	18.64	111.82
18	Park Maintenance	10/04/2025		Town Council Main	Drains BL SG	Invoices	Drainwise	S	136.62	27.33	163.95
20	Park Maintenance	10/04/2025		Town Council Main	Digger Hire Speed	Invoices	Wigton Tool Hire & Supplie	S	420.00	84.00	504.00
17	Park Maintenance	10/04/2025		Town Council Main	Drain Speed	Invoices	Drainwise	S	37.94	7.59	45.53
27	Clothing/PPE	10/04/2025		Town Council Main	Sun cream	Receipt	B&M store	X	31.95		31.95
28	Clothing/PPE	10/04/2025		Town Council Main	Uniform	Receipt	Safetec	S	66.68	13.34	80.02
24	Christmas Lights Costs	10/04/2025		Town Council Main	1st payment	Invoices	Blachere Illumination	S	4,799.00	959.80	5,758.80
4	Welfare	10/04/2025		Town Council Main	Physio	Invoices	Fellside Physio	X	67.50		67.50
31	VE Day	10/04/2025		Town Council Main	VE Day flag	Invoice	JW Plant	S	37.33	7.47	44.80
16	Subscriptions	10/04/2025		Town Council Main	Subscription Nalc	Invoices	CALC	X	817.06		817.06
23	Subscriptions	10/04/2025		Town Council Main	Scribe Subscription	Invoices	Starboard Systems Limited	S	1,140.00	228.00	1,368.00
3	Internet, phones and mobiles	10/04/2025		Town Council Main	Back up and securi	Invoices	System IT	S	5.00	1.00	6.00
3	Internet, phones and mobiles	10/04/2025		Town Council Main	Back up and securi	Invoices	System IT	S	4.00	0.80	4.80
7	Printing	10/04/2025		Town Council Main	Printing	Invoices	Infinity Print Solutions	S	6.11	1.22	7.33
1	Room Hire	10/04/2025		Town Council Main	Room hire	Invoices	NADT	X	20.00		20.00
5	New Machinery	10/04/2025		Town Council Main	Fuel and number p	Invoice	W Ferguson Limited	S	8.33	1.67	10.00
9	New Machinery	10/04/2025		Town Council Main	Roller	Invoices	Lloyd Ltd	S	1,475.00	295.00	1,770.00
19	Fuel	10/04/2025		Town Council Main		Invoices	D A Harrison Fuel Green In	S	350.27	70.05	420.32
21	Machinery Maintenance	10/04/2025		Town Council Main	Servicing machine	Invoices	Rickerby Limited	S	385.42	77.09	462.51
22	Machinery Maintenance	10/04/2025		Town Council Main	Servicing machine	Invoices	Lloyd Ltd	S	1,127.47	225.49	1,352.96
52	Machinery Maintenance	10/04/2025		Town Council Main		Invoice	Rickerby Limited	S			
5	Fuel	10/04/2025		Town Council Main	Fuel and number p	Invoice	W Ferguson Limited	L	162.22	8.11	170.33
10	Tools and equipment	10/04/2025		Town Council Main		Invoice	Saundersons	X	27.09		27.09
72	Fuel	11/04/2025		Town Council Main		Invoice	W Ferguson Limited	L	104.81	5.24	110.05
53	Wages NET	14/04/2025		Town Council Main		Wages	Wages	X	13,654.31		13,654.31
25	trade waste bins	14/04/2025		WBC Current	Trade Waste Q3	Invoice	Cumberland Council	X	60.00		60.00
26	trade waste bins	14/04/2025		WBC Current	Trade waste Q2 2C	Invoices	Cumberland Council	X	60.00		60.00
11	Plants and bulbs	14/04/2025		WBC Current	Compost	Invoices	Saundersons	S	23.33	4.67	28.00

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
69	Precept	16/04/2025		Town Council Capital		Receipt	Cumberland Council	X			
30	Administration	16/04/2025		WB3C Current	WB3C CCTV	Invoices	PWS	S	434.00	86.80	520.80
29	Gardener	16/04/2025		WB3C Current	WB3C gardener	Invoices	Gerry Boertien	X	150.00		150.00
54	Public Toilets Running Costs - i	17/04/2025		Town Council Main	Public toilets	Invoice	HH Electrical	X	200.00		200.00
55	Subscriptions	17/04/2025		Town Council Main	April DO	Invoice	Adobe	S	13.87	2.77	16.64
56	Wages NET	22/04/2025		Town Council Main		Wages	Cumbria Local Government	X	4,950.65		4,950.65
58	Subscriptions	22/04/2025		Town Council Main		Receipt	CANVA	S	10.82	2.17	12.99
57	Bedding Plants and Shrubs	22/04/2025		Town Council Main		Receipt	John Hamblin	X	100.00		100.00
71	Plants and bulbs	22/04/2025		WB3C Current	Plants	Receipt	Mary Clark	X	211.00		211.00
61	Barton Laws Running costs/Ino	23/04/2025		Town Council Main	BL quarterly gas	Suppliers	Total Energies	L	690.02	34.50	724.52
59	Barton Laws Running costs/Ino	23/04/2025		Town Council Main	BL Power	Suppliers	Total Energies	L	100.74	5.04	105.78
60	Depot Running Costs - not rent	23/04/2025		Town Council Main	Depot Power	Suppliers	Total Energies	L	112.50	5.63	118.13
62	Consumables	23/04/2025		Town Council Main		Receipt	B&M store	X	17.35		17.35
63	Office Equipment	23/04/2025		Town Council Main		Receipt	Amazon	S	85.39	17.08	102.47
65	Public Toilets Running Costs - i	24/04/2025		Town Council Main	Padlocks	Receipt	Tool Chimp	S	35.18	7.04	42.22
64	Allotments Running Costs	24/04/2025		Town Council Main	Allotment Water	Suppliers	Waterplus	S	81.20	16.24	97.44
66	PAYE	25/04/2025		Town Council Main		PAYE	HMRC - PAYE	X	3,565.78		3,565.78
67	Barton Laws Running costs/Ino	28/04/2025		Town Council Main	BL Water	Suppliers	Waterplus	S	44.15	8.83	52.98
68	Barton Laws Running costs/Ino	29/04/2025		Town Council Main	BL Waste Water	Suppliers	Waterplus	S	43.97	8.79	52.76
70	Water	29/04/2025		WB3C Current		Suppliers	Waterplus	S	11.42	2.29	13.71
34	Public Toilets Running Costs - i	30/04/2025		Town Council Main	Hand Wash - Publ	Receipt	B&M store	X	3.00		3.00
32	Vehicle Maintenance	30/04/2025		Town Council Main	Repairs on tipper	Invoice	Richard Miller	S	364.23	72.85	437.08
37	Public Toilets Running Costs - i	06/05/2025		Town Council Main	Cleaning supplies	Receipt	B&M store	X	5.68		5.68
47	House Fees	06/05/2025		WB3C Reserves Acco	House fees	Invoices	Your Move	S	87.00	17.40	104.40
97	Consumables	09/05/2025		Town Council Main	2x letters sent	Receipt	Post Office Counter	X	3.40		3.40
35	Equipment/Materials	16/05/2025		Town Council Main	Garden rotavator	Invoice	Wigton Tool Hire & Supplie	S	20.00	4.00	24.00
73	Mushroom Repairs	16/05/2025		Town Council Main	Mushroom repairs	Invoices	Flash Fabrication	X	5,963.00		5,963.00
79	Public Toilets Running Costs - i	16/05/2025		Town Council Main	Sanitary waste	Invoice	Direct 365 Sales	S	40.24	8.05	48.29
80	Public Toilets Running Costs - i	16/05/2025		Town Council Main	Sanitary waste BL	Invoices	Direct 365 Sales	S	72.81	14.56	87.37
92	Allotments Running Costs	16/05/2025		Town Council Main	Panels and screws	Invoices	Laversdale Timber	S	110.57	22.12	132.69
93	Allotments Running Costs	16/05/2025		Town Council Main	Postcrete	Invoice	Laversdale Timber	S	23.10	4.62	27.72
95	Allotments Running Costs	16/05/2025		Town Council Main	Skip - Allotment	Invoices	D A Harrison	S	370.00	74.00	444.00
83	Park Maintenance	16/05/2025		Town Council Main	Sports ryegrass	Invoices	GroGreen	E	80.00		80.00
83	Park Maintenance	16/05/2025		Town Council Main	Sports ryegrass	Invoices	GroGreen	S	17.00	3.40	20.40

Wigton Town Council
PAYMENTS LIST

15 May 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
85	skip hire	16/05/2025		Town Council Main	Skip hire	Invoices	Aspatia Skip Hire	X	560.00		560.00
99	Equipment/Materials	16/05/2025		Town Council Main	Two Stroke Oil	Invoice	Wigton Tool Hire & Supplie	S	12.95	2.59	15.54
94	Nelson Thom School	16/05/2025		Town Council Main	Nelson - materials	Invoice	Laversdale Timber	S	27.28	5.46	32.74
82	Nelson Thom School	16/05/2025		Town Council Main	Sand	Invoices	GroGreen	S	414.00	82.80	496.80
102	Training	16/05/2025		Town Council Main		Invoices	CALC	X	30.00		30.00
101	Clothing/PPE	16/05/2025		Town Council Main	Printing	Invoice	Stitch & Print	S	49.16	9.83	58.99
33	Grave Digging	16/05/2025		WB3C Current	Green	Invoice	Tivoli	S	510.00	102.00	612.00
90	Maintenance	16/05/2025		WB3C Current	Nails and Tacks	Invoices	Saundersons	S	3.16	0.63	3.79
36	Maintenance	16/05/2025		WB3C Current	Chapel Door	Invoice	Dave Longcake Locksmith	X	130.00		130.00
75	Internet, phones and mobiles	16/05/2025		Town Council Main	Install new router	Invoices	System IT	S	88.00	17.60	105.60
76	Internet, phones and mobiles	16/05/2025		Town Council Main	Security and back	Invoice	System IT	S	4.00	0.80	4.80
76	Internet, phones and mobiles	16/05/2025		Town Council Main	Security and back	Invoice	System IT	S	5.00	1.00	6.00
77	Internet, phones and mobiles	16/05/2025		Town Council Main	Microsoft licence	Invoice	System IT	S	230.40	46.08	276.48
78	Internet, phones and mobiles	16/05/2025		Town Council Main	Microsoft licence	Invoice	System IT	S	230.40	46.08	276.48
84	Printing	16/05/2025		Town Council Main	Monthly printing	Invoices	Infinity Print Solutions	S	9.22	1.84	11.06
96	Bedding Plants and Shrubs	16/05/2025		Town Council Main	Herbaceous new b	Invoice	Capsticks	S	281.10	56.22	337.32
86	New Machinery	16/05/2025		Town Council Main	Honda Mower New	Invoices	Lloyd Ltd	S	1,095.00	219.00	1,314.00
100	Fuel	16/05/2025		Town Council Main	Fuel	Invoices	D A Harrison Fuel Green In	S	246.47	49.29	295.76
87	Machinery Maintenance	16/05/2025		Town Council Main	Mower repairs	Invoice	Rickerby Limited	S	113.86	22.77	136.63
88	Machinery Maintenance	16/05/2025		Town Council Main	Parkway repair	Invoice	Rickerby Limited	S	105.80	21.16	126.96
74	Rent of Market Hall INCL public	16/05/2025		Town Council Main	Rent	Invoices	Solway Plain Futures	X	893.41		893.41
91	Machinery Hire	16/05/2025		Town Council Main	Chipper hire	Invoices	W M Plant	S	115.00	23.00	138.00
98	Machinery Hire	16/05/2025		Town Council Main	Belle wacker	Invoice	Wigton Tool Hire & Supplie	S	18.44	3.69	22.13
81	Fuel	16/05/2025		Town Council Main	Oil/gas	Invoices	W Ferguson Limited	L	229.73	11.49	241.22
89	Tools and equipment	16/05/2025		Town Council Main		Invoices	Saundersons	S	46.91	9.38	56.29
Total									51,600.89	3,305.09	54,905.98

7.2 To adopt the SAPP (smaller authorities proper practices panel) 2025 practitioners guide in replace of the 2024 JPAG (Joint Panel on Accountability and Governance)

Members were provided the most recent copy of the SAPP which replaced the previous JPAG.

RESOLVED

Members voted **UNANIMOUSLY** to adopt the SAPP.

7.3 To adopt the 2025 Financial regulations which include the 2025 amendments

Members were provided the most recent copy of the financial regulations which included the 2025 updates.

RESOLVED

Members voted **UNANIMOUSLY** to adopt the 2025 Financial Regulations.

7.4 To receive the unaudited end of year accounts

Members received copies of the completed financial accounts for 2024/2025 but were told that before they were sent to the internal auditor, they were being double checked by Scribe. The clerk/RFO would provide an update once they were checked.

7.5 To discuss giving a £20 donation to Mike Armstrong for the materials used to light the beacon

Mike Armstrong prepared the beacon ready for VE Day so it was proposed by the clerk that he be reimbursed £20 to cover the cost of materials and fuel.

RESOLVED

Members voted **UNANIMOUSLY** in favour to reimburse £20 to Mike Armstrong and thanked him for his help.

7.6 To review a quote for a verticutter

Members were previously told that the scarifier used at Wigton Park Bowling Club and St Mary's was finally not repairable. The parks supervisor provided a quote for a new scarifier at the cost of £6150 plus VAT. The clerk made the recommendation not to make this purchase but instead to investigate alternative solutions such as hiring. The parks supervisor then suggested a different solution which was to buy an attachment to a current lawn mower, its cost being £1559 plus VAT. The clerk recommended buying this equipment.

RESOLVED

Members **UNANIMOUSLY** voted in favour to buy the verticutter.

FC/8/2025 Grounds Report

Wigton Town Council

Monthly Grounds Report



Month: May 2025

Item	Description	Comments or requests
Wigton Park	Fortnightly cuts . Also having to water the newly planted shrub beds . Safety checks twice a week	A couple of play items require fixing , waiting for parts
East End Park	Fortnightly cuts , also had to reset one of the goal posts as the base had been broken up due to vandalism . Safety checks twice a week . One of the signs has been vandalised and will need renewed . Will put a perspex cover over front of sign to stop this happening again	New sign needed
Throstle Park	Weekly emptying of bins , two picnic benches have been vandalised and will need some attention . The trees we transplanted from the pond area to the top of the park have taken well but we have been having to water them all .The pond has been fenced off due to wildlife nesting	Wood needed to renew broken rails on picnic benches
Phoenix Park	Fortnightly cut	
Barton Laws	Fortnightly cut , the football season is drawing to an end . The pitches will need some work done on them again by tivoli after it finishes , this can be expensive but is essential . I will do a pitch power inspection which will aid in clubs getting grants for equipment needed for pitch work	

Wigton Park Bowling Club	Cutting green twice a week but due to the dry weather I have had to put the sprinklers on to stop it burning off . The banking along the front of the clubhouse requires some work	Plastering sand and flags for banking
Allotments - Longthwaite	We are in the process of erecting a small fence at the end of one of the lanes to stop the public accessing the farmers field which has cows in it now .	
Allotments - Burnfoot		
Machinery/Vehicles	We have received our new honda rotary mower to alleviate pressure on the other two honda's , I will rotate use of the mowers as they get a lot of work . We had to take the parkway into rickerbys for repairs to the exhaust which required some welding	Purchasing a generator
Schools	We have been doing quite a lot of shrub bed work in the nelson thomlinson . Taking old shrubs out and hard pruning back to tidy them up and mulching the beds , as well as all summer sports pitches being marked out for the summer season and sports posts taken down . All sites are also getting a fortnightly cut with the main field been cut every week at the nelson to keep the grass down	

Equipment	We have been doing a lot of chainsaw work over the past few months and it would be helpful if we had a cordless sharpening tool to have with us on site rather than going back and forth to the depot	Chainsaw cordless sharpening tool
Staffing	Rhys has been improving a lot lately with his course work and attitude to work. He has finished planting up the old shrub bed at the rear of the car park beside the throstle pub rear entrance with herbaceous plants , summer bedding will go in then bulbs when the time is right . This should brighten up the area but will need regularly watered . From the state the area was in till now is a big improvement . All staff have passed there HAVS course for another year	
External Contracts	Dalston church and parish are getting fortnightly cuts as well as the innovia/futamura sites	
Other	All sites have been sprayed for weeds	

Members were asked if they had any comments to make regarding the grounds report. It was reported:

- St Mary's Churchyard was a mess with Ivy growing.
- Weeds should be sprayed when it wasn't windy.
- The benches in Phoenix Park require attention.
- Gate at St Mary's was still locked
-

FC/9/2025 Cemetery Update

No report received.

No report will be provided until there is a resolution between WTC and the WBJC.

FC/10/2025 Town Mayor Engagements

11th April Hospice at Home event

Theatre visit.

Cleaning pond with Cllr Speksnyder.

13th April attended the opening of the bowling season at Wigton Bowling Club.

16th April judged Easter bonnets at the Food Pantry.

17th April attended the Family Action fun day

26th April the Dalton Shelter photograph

26th April Taste of Wigton

Attended the Workington Mayor's Civic dinner with Cllr Jackson

7th May attended the Workington Annual Town Meeting with Cllr Jackson

8th May attended the VE day school celebrations

11th May attended the Maryport VE day celebrations

12th May opened the Shuhag Indian restaurant

FC/11/2025 Clerk's Report

Members were presented with preliminary costings for current staff to clean the public toilets. During the discussion, questions were raised about potential contracts and working hours. The Clerk agreed to carry out further research into the proposal.

The clerk informed members that a member of the public raised concerns over the low water in the pond and asked if the local fire service could pump water from the beck. They were told not to do this as it could have environmental consequences.

Members were informed that the finance committee had Lled Construction as the contractor to undertake the public toilet refurbishment but before full council signed it off a surveyor was going to survey the rest of the buildings.

FC/12/2025 Member Reports

Cllr Speksnyder – Taste of Wigton

Cllr Stapley – Outdoor class under the mushroom and Taste of Wigton

Cllr Jackson –

Easter bonnet competition

25th May met Carol Rennie regarding unsafe buildings

Taste of Wigton

Dalton Shelter photograph

Mayor Making – Workington

Junior School playground activity

VE Day celebrations

Also explained that Marcus Campbell-Savours is looking into who owns the run down buildings in Wigton and investigating enforcement.

Cllr MacCarthy – Taste of Wigton, Dalton Shelter and VE Day

Cllr Crouch - Taste of Wigton and VE Day

Cllr Ferriby – Dalton Shelter.

Meeting Closed 20:22

Next meeting 11th June 2025

Action	Responsibility	Completion Date	Complete	Comments
Copy of toilet agreement	EI	30 th March 2025		Need to look for paper copy in office as there is no electronic versions available.
Get quotes for park drainage	EI/SC	30 th May 2025		Ongoing
Close pond off for nesting	EI/SF	30 th April 2025		
Ask Park staff to look at ant problem at St Mary's	EI/SF	ASAP		
Ask Park staff to swap 5 cones with cemetery	EI/SF	ASAP		
Amend civic protocol	EI/SPD Committee	30 th June 2025		
Arrange for a buildings survey at the park bowling club	EI	30 th April 2025		

Devise a maintenance schedule for TC owned buildings and land	EI/SC	30 th June 2025		
Contact CC regarding the Fountain	EI/SC	15 th June 2025		
Research funding available for grade 2 listed buildings	EI/SC	30 th September 2025		