

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
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7 August 2025

Dear Councillor

You are summoned to attend a meeting of the Policy, Development & Staffing Committee on **Wednesday 13th August 2025 at 5:30pm at Barton Laws, Wigton.**

Please let me know if you are able to attend.

Yours sincerely,

E.Ireton

Emma Ireton
Clerk to the Council

Agenda

1. **Apologies**
To receive and accept apologies for absence
2. **Minutes of the committee meetings.**
To receive and agree the minutes of the SPD meeting held on 30th June 2025
3. **Declarations of Interest/Dispensations**
Members are invited to declare "Disclosable Pecuniary Interests" and "Other Registerable Interests" and refer to "Dispensations" relating to any item on the agenda.
4. **Exclusion of the Press and the Public**
To consider whether any items on the Agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).
5. **Public Participation**
To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close

of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

Agenda item 7 is confidential as it is of a sensitive and confidential nature, therefore the press and public are excluded.

6. Review Terms of Reference

To review, amend and adopt the terms of reference.

7. Confidential HR matter

To discuss, provide an update and decide on next steps in relation to a confidential staffing matter.