

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
Community Offices, Church Street, Wigton. CA7 9AA
Tel: 016973 44106
Email: clerk@wigtontowncouncil.org.uk
www.wigtontown.com

2 October 2025

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 8th October 2025 at 7:00 pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

E. Ireton

Emma Ireton
Clerk to the Council

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of the meetings of the Town Council Meeting

To receive and agree the minutes of the Full Council meeting held on the 10th September 2025

3. Matters arising from the minutes

To review actions from minutes (Appendix 1)

4. Declarations of Interest/Dispensations

Members are invited to declare "Disclosable Pecuniary Interests" and "Other Registerable Interests" and refer to "Dispensations" relating to any item on the agenda.

5. Exclusion of the Press and the Public

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

ITEM 15 IS EXCLUDED FROM PRESS AND PUBLIC

6. Public Participation

6.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6.2 To receive reports from Cumberland Authority members in attendance

7. Financial Matters

7.1 To receive and authorise Payments and Bank Reconciliation for September 2025

7.2 To receive a statement from the RFO regarding financial regulations

8. Planning Application

To consider Aldi's planning application and agree comments to be submitted to Cumberland Council's Planning Department on behalf of Wigton Town Council.

9. Local Plan

To discuss the Cumberland Council's Local Plan and consider any response from Wigton Town Council.

10. WBJC Report

To receive a report from Cllr Clark.

11. Ground Report

To receive the grounds report.

12. Town Mayor's Engagements

13. Clerk's Report

14. Member Reports

14.1 To receive reports from Councillors who have attended meetings or engagements

14.2 To consider future agenda items

15. CONFIDENTIAL PART TWO

To receive an update regarding a confidential staffing matter.

16. Date of next meeting: Wednesday 12th November 2025

Action	Responsibility	Completion Date	Complete	Comments
Get quotes for park drainage	EI/SC	Open		Ongoing
Arrange for an annual review of buildings and assets at the park bowling club	EI	Asap		
Devise a maintenance schedule for TC owned buildings and land	EI/SC	Asap		
Research funding available for grade 2 listed buildings	EI/SC	30th September 2025		
Research cheaper fuel options				
	EI/SC	1st August 2025		
Purchase new Union Jack flags	EI/SC	31st October		To replace frayed flags
Give Cllr Hodson old flags	Groundsmen	Asap		
Write to Home Group regarding overgrown path	EI/SC	30th September		
Contact CC to ask for extension to receive feedback on planning application	EI/SC	12th September		
Amend grounds report	EI/SC	8th October		
Relay information regarding annual topping of Phoenix Park to the grounds team	EI/SC	Asap		
Develop plan for park toilets opening	EI/SC	Asap		