

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
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6 January 2026

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 14th January 2026 at 7:00 pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

E. Ireton

Emma Ireton
Clerk to the Council

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of the meetings of the Town Council Meeting

To receive and agree the minutes of the Full Council meeting held on the 8th October 2025

To receive and agree the minutes of the Full Council meeting held on the 10th December 2025

3. Matters arising from the minutes

To review actions from minutes (Appendix 1)

4. Declarations of Interest/Dispensations

Members are invited to declare "Disclosable Pecuniary Interests" and "Other Registerable Interests" and refer to "Dispensations" relating to any item on the agenda.

5. Exclusion of the Press and the Public

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

6. Public Participation

6.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6.2 To receive reports from Cumberland Authority members in attendance

7. Financial Matters

7.1 To receive and authorise Payments and Bank Reconciliation for December 2025.

7.2 To consider and approve the repair of St Mary's Church gate at a cost of £1000 + VAT.

7.3 To consider and approve the Assistant Clerk undertaking the IOSH Managing Safely qualification, at a cost of £425 plus VAT.

7.4 To consider and approve an estimate of £3,678.63 plus VAT for replacement parts for play park equipment.

8. Tommy Statue

To consider the acceptance of the gifted statue, the taking of ownership by the Council, and the approval of its proposed location.

9. Ground Report

To receive the grounds report.

10. Town Mayor's Engagements

11. Clerk's Report

12. Member Reports

12.1 To receive reports from Councillors who have attended meetings or engagements

12.2 To consider future agenda items

13. Date of next meeting: Wednesday 11TH February 2026

Action	Responsibility	Completion Date	Complete	Comments
Arrange for an annual review of buildings and assets at the park bowling club	EI	Asap		
Devise a maintenance schedule for TC owned buildings and land	EI/SC	Asap		
Research funding available for grade 2 listed buildings	EI/SC	30 th September 2025		
Research cheaper fuel options	EI/SC	1 st August 2025		
Develop plan for park toilets opening	EI/SC	Asap		
Contact Steve Robinson and invite to council meeting	EI/SC	Before December		
Revise Park Bowling Club agreement	EI/SC and councillors	End Feb		
Meet with RC to devise a grounds maintenance plan for St Mary's	EI	Mid January 2026		
Send filtered asset register to Cllr Dawes.	EI/SC	January 2026		
Research and understand the elements of the 1972 Act that requires parishes to maintain closed churchyards	EI/SC	ASAP		