

WIGTON BURIAL JOINT COMMITTEE

Clerk: Mrs Julia Webster, North View, Plasketts Lane, Wigton CA7 9ES
Telephone: 07796123425 e-mail: clerk@waverton-pc.gov.uk

Date 17th February 2026

Dear Councillor

You are summoned to attend a meeting of the Wigton Burial Joint Committee on

Wednesday, 26th February 2026 commencing at **7.00pm** in **The Vestry, Wigton Cemetery.**

Yours Faithfully

Julia Webster

Julia Webster
Locum Clerk To WBJC

AGENDA

- 1. Apologies**
To receive apologies and to note the reasons for absence.
- 2. Minutes**
To consider the approval of the minutes of the meeting held on 25th November 2025, 2025 (attached).
- 3. Declarations of Interest/Dispensations**
Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.
- 4. Exclusion of the Press and the Public**
To consider whether any items on the agenda should be considered without the presence of the Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

5. **Financial Matters**
 - 5.1 To receive the Cash Book and Bank Reconciliation to 31st January 2026 (attached)
 - 5.2 To receive the Budget Monitoring report to 31st January 2026 (attached)

6. **Business Plan 2026-2029**

To consider approval of the updated Draft Business Plan (Appendix 1)

7. **Cemetery Estate**

To receive an update from Cllrs Huntington & McCarthy.

8. **Benches**

To consider a verbal report from the clerk & consider the advantages/disadvantages of adopting a bench policy.

9. **Grass Cutting Contract 2026-2029**

To review the draft contract and agree any changes.

10. **Assertion 10 – Annual Governance & Accountability Return**

To consider a report from the Clerk (Appendix 2) and consider replacement of the Gmail address & adoption of an IT policy.

11. **Training- Burial Ground & records**

To identify someone who will assist Cllr. Marrs following the resignation of Cllr. Girvan

12. **Clerks Report**

To receive the Clerks Report.

13. **Updates from Members**

To receive updates from members

Date of Next Meeting – TBC