

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
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1 April 2026

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 8th April 2026 at 7:00 pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

E. Ireton

Emma Ireton
Clerk to the Council

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of the meetings of the Town Council Meeting

To receive and agree the minutes of the Full Council meeting held on the 11th March 2026.

3. Matters arising from the minutes

To review actions from minutes (Appendix 1)

4. Declarations of Interest/Dispensations

Members are invited to declare "Disclosable Pecuniary Interests" and "Other Registerable Interests" and refer to "Dispensations" relating to any item on the agenda.

5. Exclusion of the Press and the Public

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2)

6. Public Participation

6.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6.2 To receive reports from Cumberland Authority members in attendance

7. Financial Matters

7.1 To receive and authorise Payments and Bank Reconciliation for March 2026.

7.2 To consider and approve the purchase of a second mobile contract at the value of £14 per month so each parks vehicle and team have access to a phone.

7.3 To consider approving a payment of £25 per day for the opening, closing and cleaning of the public toilets on Saturdays, and for the Wigton Park toilets to be opened, closed and cleaned each weekend during the summer season, subject to weather conditions.

8. Annual Parish Meeting

To decide on a date on or before the 1st June 2026.

9. Town Plan

To receive an update from the working group.

10. Grounds Report

To receive an update.

11. Town Mayor's Engagements

12. Clerk's Report

13. Member Reports

13.1 To receive reports from Councillors who have attended meetings or engagements.

13.2 To consider future agenda items.

14. Members are asked to consider the application received for co-option to the Council, in line with the adopted Co-option Policy, and to determine whether to appoint the applicant to the current vacancy.

13. Date of next meeting: Wednesday 13th May 2026

| Action | Responsibility | Completion Date | Complete | Comments |
|---|-----------------------|-----------------|----------|----------|
| Arrange for an annual review of buildings and assets at the park bowling club | EI | Asap | | |
| Devise a maintenance schedule for TC owned buildings and land | EI/SC | Ongoing | | |
| Develop plan for park toilets opening | EI/SC | Asap | | |
| Revise Park Bowling Club agreement | EI/SC and councillors | End Feb | | |
| Organise litter pick | EI/SC and councillors | End April | | |
| Research Autospeedwatch devices | EI/SC | ASAP | | |