

A MEETING OF THE FULL COUNCIL WAS HELD ON

WEDNESDAY 13th MAY 2026 AT 7.15PM

PRESENT –

Councillor John Crouch (Mayor and Chairman)
Councillor Anne Jackson
Councillor Shane McCarthy
Councillor Mary Huntington
Councillor David Ferriby
Councillor Monique Speksnyder
Councillor Sandra Hodson
Councillor Mary Clark
Councillor Allan Dawes
Councillor Paul Shone
Councillor Chris Scott
Councillor Chris Stapley
Councillor Ritchie Budd

Clerk: Emma Ireton

FC/14/2026 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

None

FC/15/2026 MINUTES FROM PREVIOUS MEETING

To agree to the Full Council minutes of the 8th April 2026– **AGREED**

Cllrs Stapley and Scott abstained from voting on the approval of the minutes as they were not present at the meeting

Amendment: Add the following wording to the 11th March minutes: 'The POA Committee will consider the Cumbria Local Nature Recovery Strategy at their meetings.'

FC/16/2026 MATTERS ARISING FROM MINUTES – APPENDIX 1

Members were informed that the Wigton Park Bowling Club Agreement had been amended and circulated to the Club Chairman, who would share it with club members.

FC/17/2026 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

None

FC/18/2026 EXCLUSIONS OF PRESS AND PUBLIC

None

FC/19/2026 PUBLIC PARTICIPATION

To receive any representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no

longer be permitted to address the Council Members unless invited to do so by the Chairman.

6.1 Public Participation

David Oldham, HR Manager at Futamura, was in attendance and introduced Sarah Hammond, who will be taking over his role upon his retirement at the end of May. The council wished David all the best for the future.

6.2 Cumberland Authority Report

Councillor Elaine Lynch was in attendance reporting the following:

The pothole at the Springfield junction has been filled; however, further remedial work is likely to be required.

The scaffolding opposite the bike shop was inspected by the Highways Team, who concluded that sufficient access remains for vehicles. The scaffolding will remain in place until works to the property are completed. The matter is outside Cumberland Council's control, as it is being dealt with by a heritage organisation and the property owners.

A site meeting has been requested to discuss parking enforcement outside the former Factory Shop following a recent collision involving a child on a bicycle and a vehicle that was parking.

The Borderlands event and the Taste of Wigton event were both reported to have been successful. The display boards detailing the Borderlands projects have been relocated to the library.

The Cumberland Council Flood Report is due to be published shortly.

Cumberland Council's SEND Reform Plan is due to be submitted to the Department for Education for consideration.

A SEND event was held at Greenhill to discuss SEND support and provision across Cumbria.

The Boundary Review has been published, detailing the proposed new ward arrangements in the Wigton area.

Questions to Cllr Lynch:

Could some spaces within Water Street Car Park be widened to accommodate parent and child parking bays?

Could action be taken to address parking opposite the former Police Station, as vehicles parking there are causing an obstruction?

FC/20/2026 Financial Matters

7.1 To receive and authorise Payments and Bank Reconciliation for April 2026

Members received the payment lists and monthly reconciliations to review prior to the meeting.

RESOLVED

Payments and reconciliation for **April 2026** be **approved** (unanimously)

Wigton Town Council and Wigton Cemetery Payments

Wigton Town Council										07 May 2026 (2026-2027)	
PAYMENTS LIST											
Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
33	Internet, phones and mobiles	01/04/2026		Town Council Main		Suppliers	BT Group	S	240.57	48.11	288.68
74	Public Toilets Running Costs -	01/04/2026		Town Council Main		Invoice	Amazon	S	9.99	2.00	11.99
45	Water	02/04/2026		WBJC Current		Suppliers	Waterplus	S	13.74	2.75	16.49
73	Your Move - Management Fees	02/04/2026		WBJC Reserves Acco		Management Fees	Your Move	S	109.45	21.89	131.34
35	Rates Market Hall	07/04/2026		Town Council Main	MH rates	Invoice	Cumberland Council	X	68.20		68.20
37	Rates Depot	07/04/2026		Town Council Main		Invoice	Cumberland Council	X	215.20		215.20
34	Internet, phones and mobiles	07/04/2026		Town Council Main		Suppliers	EE	S	29.23	5.85	35.08
36	Barton Laws	07/04/2026		Town Council Main	BL rates	Invoice	Cumberland Council	X	205.40		205.40
38	Printing	07/04/2026		Town Council Main		Invoice	Grenke Leasing	S	150.36	30.07	180.43
1	Building Repair and Maintenance	09/04/2026		WBJC Current	Gate lock & 5 keys	Invoice	Dave Longcake Locksmith	X	218.00		218.00
2	Fire Extinguisher Checks	09/04/2026		WBJC Current	Extinguisher check	Invoice	Beacon Fire Protection Ltd	S	200.50	40.10	240.60
4	Internet, phones and mobiles	09/04/2026		Town Council Main		Invoices	System IT	S	9.00	1.80	10.80
3	Park Maintenance	09/04/2026		Town Council Main	Hypochlorite	Invoices	Tynedale Farm Services	S	25.00	5.00	30.00
5	Equipment/Materials	09/04/2026		Town Council Main	Posts	Invoice	Laversdale Timber	S	114.96	22.99	137.95
6	Equipment/Materials	09/04/2026		Town Council Main	Posts	Invoice	Laversdale Timber	S	13.78	2.76	16.54
7	Childrens Play Areas	09/04/2026		Town Council Main	Parts for repairs	Invoices	Wicksteed Leisure Ltd	S	2,975.61	595.12	3,570.73
14	New Machinery	09/04/2026		Town Council Main	Chainsaw and bar/	Invoice	W M Plant	S	769.00	153.80	922.80
10	Machinery Maintenance	09/04/2026		Town Council Main	Ride on mainten	Invoice	Lloyd Ltd	S	91.94	18.39	110.33
11	Machinery Maintenance	09/04/2026		Town Council Main	Machine parts	Invoice	Lloyd Ltd	S	15.00	3.00	18.00
12	Equipment/Materials	09/04/2026		Town Council Main		Invoices	Saundersons	S	106.95	21.39	128.34
9	skip hire	09/04/2026		Town Council Main		Invoices	Aspatia Skip Hire	X	840.00		840.00
8	Printing	09/04/2026		Town Council Main		Invoice	Infinity Print Solutions	S	6.60	1.32	7.92
13	Building Repair and Maintenance	09/04/2026		WBJC Current	Grass seed	Invoice	Saundersons	S	7.08	1.42	8.50
22	Subscriptions	09/04/2026		Town Council Main	CALC/NALC subscri	Invoice	CALC	E	853.72		853.72
14	New Machinery	09/04/2026		Town Council Main	Chainsaw and bar/	Invoice	W M Plant	S	64.75	12.95	77.70
19	WBJC Grounds Maintenance	09/04/2026		WBJC Current		Invoice	Alan Lightfoot	S	392.00	78.40	470.40
20	WBJC Grounds Maintenance	09/04/2026		WBJC Current		Invoice	Alan Lightfoot	S	1,195.83	239.17	1,435.00
21	WBJC Grounds Maintenance	09/04/2026		WBJC Current	Wreath removal	Invoice	Alan Lightfoot	S	406.00	81.20	487.20
24	Grave Digging	09/04/2026		WBJC Current	WATSON	Invoices	Tivoli	S	588.00	117.60	705.60
25	trade waste bins	09/04/2026		WBJC Current	Trade Waste	Invoice	Cumberland Council	E	80.00		80.00
18	Machinery Maintenance	09/04/2026		Town Council Main	Battery line marker	Invoice	Fleet Line Markers	S	274.05	54.81	328.86
15	Machinery Maintenance	09/04/2026		Town Council Main	Chainsaw mix oil	Invoice	W M Plant	S	12.60	2.52	15.12
23	Christmas Lights Costs	09/04/2026		Town Council Main	FULL INVOICE 202	Invoice	Blachere Illumination	S	10,138.50	2,027.70	12,166.20

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
26	Park Maintenance	09/04/2026		Town Council Main	BL Hedge cut	Invoices	messrs Holiday & Graham	S	250.00	50.00	300.00
16	Equipment/Materials	09/04/2026		Town Council Main	Line marking paint	Invoices	Fleet Line Markers	S	50.02	10.00	60.02
17	Equipment/Materials	09/04/2026		Town Council Main	Paint pitches	Invoice	Fleet Line Markers	S	552.93	110.59	663.52
43	Subscriptions	09/04/2026		Town Council Main	Subscription	Invoice	CALC	X			
50	New Vehicle	09/04/2026		Town Council Main	Tipper van	Invoice	Cumbria Truck Centre	S	27,383.33	5,476.67	32,860.00
27	Fuel	10/04/2026		Town Council Main		Invoice	W Ferguson Limited	S	95.27	19.06	114.33
28	Machinery Maintenance	13/04/2026		Town Council Main	Part for mower	Invoices	Lloyd Ltd	S	27.65	5.53	33.18
51	Barton Laws Running costs/ino	13/04/2026		Town Council Main	BL water	Suppliers	Waterplus	S	88.47	17.70	106.17
39	Wages NET	14/04/2026		Town Council Main		Wages	Wages	X	14,022.40		14,022.40
56	Mayors Fund	14/04/2026		Town Council Main		Receipt	Post Office Counter	X	50.00		50.00
40	Pension	14/04/2026		Town Council Main		Wages	Cumbria Local Government	E	3,462.09		3,462.09
41	Equipment/Materials	14/04/2026		Town Council Main		Invoice	Laversdale Timber	S	114.30	22.86	137.16
42	Equipment/Materials	14/04/2026		Town Council Main		Invoice	Laversdale Timber	S	9.84	1.97	11.81
54	Equipment/Materials	14/04/2026		Town Council Main		Invoice	Travis Perkins	S	1.76	0.35	2.11
55	Equipment/Materials	14/04/2026		Town Council Main		Invoice	Travis Perkins	S	9.00	1.80	10.80
52	Subscriptions	17/04/2026		Town Council Main		Invoice	Adobe	S	13.87	2.77	16.64
46	Electricity	17/04/2026		WBJC Current		Suppliers	E.on	L	46.92	2.35	49.27
47	Gardener	17/04/2026		WBJC Current		Invoice	Garry Boertien	X	225.00		225.00
53	Subscriptions	22/04/2026		Town Council Main		Invoice	CANVA	S	10.82	2.17	12.99
72	Wigton Bowling Club	22/04/2026		Town Council Main	Bowling Club	Invoice	RAC Windows & Doors	S	3,750.00	750.00	4,500.00
44	PAYE	23/04/2026		Town Council Main	PAYE		HMRC - PAYE	X	5,314.20		5,314.20
70	Public Toilets Running Costs - r	23/04/2026		Town Council Main		Receipt	B&M store	X	3.35		3.35
71	Consumables	23/04/2026		Town Council Main	Stamp	Receipt	Post Office Counter	X	1.80		1.80
61	Clothing/PPE	24/04/2026		Town Council Main		Invoice	SP GS Workwear	S	96.22	19.25	115.47
60	Equipment/Materials	24/04/2026		Town Council Main		Invoice	Agratech	S	21.26	4.25	25.51
62	Clothing/PPE	24/04/2026		Town Council Main		Invoice	SP GS Workwear	S	25.22	5.05	30.27
63	Clothing/PPE	24/04/2026		Town Council Main		Invoice	Regatta	S	37.29	7.46	44.75
64	Clothing/PPE	24/04/2026		Town Council Main		Invoice	Safety Supply	S	112.29	22.48	134.87
58	Public Toilets Running Costs - r	27/04/2026		Town Council Main	Public toilets	Invoice	Colleen Irving	X	300.00		300.00
57	Allotments Running Costs	27/04/2026		Town Council Main		Suppliers	Waterplus	S	109.89	21.98	131.87
59	Sept Events	27/04/2026		Town Council Main	Deposit Party in th	Invoice	Bubbles & Squeak	X	90.00		90.00
65	Consumables	27/04/2026		Town Council Main		Invoice	Viking Direct	S	70.37	14.07	84.44
68	Insurance ALL	27/04/2026		Town Council Main	Tipper insurance	Invoice	Zurich Insurance	X	1,076.90		1,076.90
48	Gardener	28/04/2026		WBJC Current		Invoice	Garry Boertien	X	300.00		300.00

Created by  Scrivo
Wigton Town Council

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07 May 2026 (2026-2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
49	Plants and bulbs	29/04/2026		WBJC Current	Refund	Receipt	John Hamblin	X	19.25		19.25
69	Bedding Plants and Shrubs	29/04/2026		Town Council Main		Receipt	John Hamblin	X	30.00		30.00
66	Barton Laws Running costs/ino	30/04/2026		Town Council Main	BL power	Suppliers	Total Energies	L	107.58	5.38	112.96
67	Barton Laws Running costs/ino	30/04/2026		Town Council Main	Q4 BL gas	Suppliers	Total Energies	L	722.38	36.12	758.50
31	Machinery Hire	07/05/2026		Town Council Main	Chipper hire	Invoice	A W Blake LTD	S	420.00	84.00	504.00
29	Fuel	15/05/2026		Town Council Main	March fuel	Invoice	D A Harrison	S	499.53	99.91	599.44
30	Public Toilets Running Costs - r	15/05/2026		Town Council Main	Toilet signs	Invoice	Safety signs	S	29.29	5.86	35.15
32	trade waste bins	15/05/2026		WBJC Current	General Trade was	Invoice	Cumberland Council	X	60.00		60.00
83	Public Toilets Running Costs - r	15/05/2026		Town Council Main	Nappy disposal qu	Invoice	Direct 365 Sales	S	42.55	8.51	51.06
83	Public Toilets Running Costs - r	15/05/2026		Town Council Main	Nappy disposal qu	Invoice	Direct 365 Sales	S	1.00	0.20	1.20
76	Allotments Running Costs	15/05/2026		Town Council Main	Skip allotment	Invoice	D A Harrison	S	420.00	84.00	504.00
81	Allotments Running Costs	15/05/2026		Town Council Main		Invoice	Laversdale Timber	S	262.55	52.51	315.06
82	Allotments Running Costs	15/05/2026		Town Council Main		Invoice	Laversdale Timber	S	17.20	3.44	20.64
88	Wigton Baths	15/05/2026		Town Council Main		Invoice	Wigton Baths Trust	E	10,000.00		10,000.00
77	Room Hire	15/05/2026		Town Council Main	Room hire	Invoice	NADT	E	52.50		52.50
75	Admin and Audit	15/05/2026		Town Council Main	Audit fee	Invoice	Moore Group	S	1,391.25	278.25	1,669.50
89	Machinery Maintenance	15/05/2026		Town Council Main		Invoice	Lloyd Ltd	S	484.92	96.98	581.90
90	Machinery Maintenance	15/05/2026		Town Council Main		Invoice	Lloyd Ltd	S	27.65	5.53	33.18
78	Rent of Market Hall INCL public	15/05/2026		Town Council Main		Invoice	Solway Plain Futures	E	669.00		669.00
87	Office Equipment	15/05/2026		Town Council Main	Printing	Invoice	Infinity Print Solutions	S	27.77	5.56	33.33
79	Internet, phones and mobiles	15/05/2026		Town Council Main	Protection and bac	Invoice	System IT	S	4.00	0.80	4.80
79	Internet, phones and mobiles	15/05/2026		Town Council Main	Protection and bac	Invoice	System IT	S	5.00	1.00	6.00
80	Internet, phones and mobiles	15/05/2026		Town Council Main	365 licence	Invoices	System IT	S	35.48	7.10	42.58
91	Equipment/Materials	15/05/2026		Town Council Main		Invoice	Saundersons	S	66.06	13.21	79.27
78	Public Toilet	15/05/2026		Town Council Main		Invoice	Solway Plain Futures	E	224.41		224.41
84	Chemicals and Pesticides	15/05/2026		Town Council Main		Invoice	GroGreen	S	135.00	27.00	162.00
85	Chemicals and Pesticides	15/05/2026		Town Council Main		Invoice	GroGreen	S	135.00	27.00	162.00
86	Chemicals and Pesticides	15/05/2026		Town Council Main		Invoices	GroGreen	S	253.00	50.60	303.60
92	Building Repair and Maintenance	15/05/2026		WBJC Current		Invoice	Saundersons	S	12.81	2.56	15.37
Total									94,318.75	11,055.99	105,374.74

7.2 To receive and note the completion of the External Audit for 2024/2025 and the publication of the Notice of Conclusion of Audit

Members received and noted the External Auditor's Report for 2024/2025 and the publication of the Notice of Conclusion of Audit.

There were no questions from members.

7.3 To consider purchasing Sisis Multislit tynes for maintenance of the football pitches at a cost of £705 plus VAT.

Members received a quotation for the purchase of Multislit Tynes. It was noted that the equipment would enable the grounds team to undertake pitch maintenance in-house, reducing the need to engage external contractors. Members were informed that the total cost of overseeding and vertidrainning the pitches at Wigton Park and Barton Laws during the previous year was £4,093 including VAT. The purchase was considered likely to generate future cost savings for the Council.

RESOLVED: That the quotation for the purchase of Multislit Tynes be accepted.

FC/21/2026 WBJC

It was reported there had been no funerals since February.

Grass cutting works continue throughout the cemetery.

Members were informed that the notice board had been vandalised. The matter will be included on the agenda for the next meeting for consideration of a replacement notice board.

FC/22/2026 AutoSpeedWatch Cameras

Members considered the proposal to purchase the cameras, which had previously been discussed. At the earlier meeting, members requested further information regarding installation and ongoing maintenance costs before making a decision.

It was reported that the installation could be undertaken by the grounds team.

Members discussed the potential benefits of the cameras and noted that there was no guarantee that their installation would result in a reduction in speeding.

RESOLVED: That the Council does not proceed with the purchase of the cameras.

FC/23/2026 Grounds Report

- Grass cutting works continue across the Council's grounds and external contracts.
- A maintenance schedule for St Mary's Churchyard has been prepared and issued to the grounds team for inclusion in their work programme.
- The disabled toilets are due to be repainted as part of ongoing maintenance and improvement works.
- The office is investigating the purchase of a hedge cutter and an overseeder.
- A pest control contractor is scheduled to visit and assess the rabbit population.
- Reports have been received regarding dog fouling on the allotment paths.
- Some items of play equipment have been repaired; however, further repairs remain outstanding pending the arrival of replacement parts.

Members discussed the removal of the fencing and posts from the former golf course area. It was agreed that this should first be discussed with M. Armstrong, as he had purchased the posts.

Members discussed measures to help reduce dog fouling within the town. It was agreed that the Council would provide biodegradable dog waste bags and install dispensers at various locations throughout the town.

A suggestion was made to convert the former golf course area into a dog park. It was agreed that the proposal would be referred to the Parks, Open Spaces and Allotments Committee for consideration.

FC/24/2026 Town Mayor's Engagements



MAYOR'S ENGAGEMENTS 9th APRIL - 13th MAY 2026

Date	Event
Tuesday 14 th April	p.m. Wigton Infants - fund raising event.
Saturday 18 th April	p.m. Thrifty Throstle Coffee & Clothes Sale, in Wigton Bowling Club.
Tuesday 21 st April	p.m. T J School Assembly - School Council presentation of its Food Waste Project.
Saturday 25 th April	Taste of Wigton. NADT unveiling of WCTAP mural.
Thursday 30 th April	p.m. Borderlands Presentation, in Wigton Library.
Monday 11 th May	p.m. Churches Together Meeting.
Wednesday 13 th May	p.m. GDPR Training.
	Present at most WTC sub committee meetings.
CORRESPONDENCE/OBSERVATIONS	<p>Wigton resident's comments & concern re: change of use of a neighbouring property (reply to email).</p> <p>Distribution of T Plan questionnaires.</p> <p>Residents' suggestions 1. Provision of some wider parking bays to allow easier access for drivers, with small children in buggies.</p> <p>2. Improvement of the turn-in to Springfields Estate, by reducing the grassy area.</p> <p>Mixed comments regarding the Borderlands Projects.</p> <p>Complaints re: many irregular/missed waste collections.</p> <p>Request for a defibrillator, to serve Cross Lane. More frequent hedge and grass cutting along path leading to Standingstone.</p> <p>Bench maintenance - one at entrance to West Avenue is shabby.</p> <p>Update on Wigton Buildings, from MP's Office.</p> <p>Invitation from Wigton Choral Society, The Vampyres, St Mary's.</p> <p>Large pothole, top of Longhwaite Road, FINALLY filled in!</p>

Anne C Jackson 13th May 2026

FC/25/2026 Clerk's Report

Members received an update on the community survey. To date, 175 responses had been received electronically, together with a further 17 completed paper surveys.

FC/26/2026 Member Reports

Cllr Jackson – requested an update regarding the play area at Springfield. It was asked whether additional play equipment, such as a swing set, could be installed. It was explained that the play area is owned and managed by Cumberland Council and that no provision had been made within the Council's current budget for the installation of additional equipment. It was advised that any proposal for the Council to fund new

equipment would require approval by Full Council and consideration as part of the 2027/2028 budget-setting process.

Cllr Crouch – Attended Taste of Wigton.

Cllr Speksnyder – Attended Borderlands and Cumbria Sustainability Network meetings.

Cllr Ferriby – Attended the Town Plan meeting. There was a short discussion around the Annual Town Meeting and it was agreed that the agenda would include a presentation from the Food Pantry as well as discussing the results of the survey.

Cllr Hodson – Attended Taste of Wigton and Borderlands.

Cllr Clark – mentioned that a sushi bar was moving into the town centre.

Cllr Scott – Attended the Taste of Wigton and the Town Plan meeting.

Future agenda items:

Expense Policy

Meeting Closed: 20:42

Next meeting 10th June 2026

Action	Responsibility	Completion Date	Complete	Comments
Arrange for an annual review of buildings and assets at the park bowling club	EI	Asap		
Devise a maintenance schedule for TC owned buildings and land	EI/SC	Ongoing		
Organise litter pick	EI/SC and councillors	End April		
Expense Policy	EI/SC	July		
Arrange for dog poo bags to be placed around the town.	SC	ASAP		

DRAFT