

WIGTON BURIAL JOINT COMMITTEE

Clerk: Mrs Julia Webster, North View, Plasketts Lane, Wigton CA7 9ES
Telephone: 07796123425 e-mail: clerk@waverton-pc.gov.uk

Date 8th June 2026

Dear Councillor

You are summoned to attend a meeting of the Wigton Burial Joint Committee on
Wednesday, 17th June 2026 commencing at **7.00pm** in **The Vestry, Wigton Cemetery.**

Yours Faithfully

Julia Webster

Julia Webster
Locum Clerk To WBJC

AGENDA

1. Election of Chair
Members to elect a chair to the committee
2. Election of Vice Chair
Members to elect a vice-chair to the committee
3. Apologies
To receive apologies and to note the reasons for absence.
4. Minutes
To approve of the minutes of the meeting held on 25th February 2026 (attached).

5. Declarations of Interest/Dispensations

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

6. Exclusion of the Press and the Public

To consider whether any items on the agenda should be considered without the presence of the Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

7. Financial Matters

7.1 To receive the Cash Book and Bank Reconciliation to 31st May 2026 (attached)

7.2 To receive the Budget Monitoring report to 31st May 2026 (attached)

7.3 To review the Cemetery Fees (attached)

7.4 To review Earmarked Reserves

7.5 To consider the purchase of a replacement noticeboard

8. Health and Safety Policies and Procedures

To receive the Health and Safety Report (attached) and to consider procuring the services of the consultants.

9. Drainage Works

To receive a verbal report from Councillor Marrs regarding required drainage works, and to consider procurement during 2026-27.

10. Cemetery Rules/Regulations

To review the Cemetery Rules/Regulations (attached)

11. Wall repointing/rebuilding.

To agree the priority for the next phase of works.

11. Cemetery Estate

To discuss and agree actions required for the Cemetery Estate.

12. Burial Ground Procedures

To agree assistance for Councillor Marrs.

13. Clerks Report

To receive the Clerks Report.

14. Updates from Members

To receive updates from members.

Date of Next Meeting – TBC