

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
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2 September 2026

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 9th September 2026 at 7:00 pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

E. Ireton

Emma Ireton
Clerk to the Council

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of the meetings of the Town Council Meeting

To receive and agree the minutes of the Full Council meeting held on the 8th July 2026.

3. Matters arising from the minutes

To review actions from minutes (Appendix 1)

4. Declarations of Interest/Dispensations

Members are invited to declare "Disclosable Pecuniary Interests" and "Other Registerable Interests" and refer to "Dispensations" relating to any item on the agenda.

5. Exclusion of the Press and the Public

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2)

6. Public Participation

6.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members

of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6.2 To receive reports from Cumberland Authority members in attendance

7. Financial Matters

7.1 To ratify the payments made in July 2026.

7.2 To consider and approve the schedule of payments for August 2026.

7.3 To receive and approve the bank reconciliations for the months ending:

- 31 July 2026; and
- 31 August 2026.

7.4 To receive and note the External Auditor's Report and Certificate for the year ended 31 March 2026, and to consider any matters arising.

7.5 To consider and approve registration with GOV.UK Pay to enable the council to accept debit card, credit card and digital-wallet payments, and to authorise the Clerk/RFO to complete the necessary application and implementation arrangements.

7.6 To consider investigating the installation of an InPost Locker at Barton Laws.

7.7 To consider agreeing in principle to acquire the shed situated at Wigton Cemetery from Wigton Burial Joint Committee and to authorise the Clerk to investigate its value and the costs associated with dismantling, transporting and rebuilding it, with a further report to be presented to Council before any purchase is completed.

7.8 To approve a 3.3% pay increase for all employees, effective from 1 April 2026, and to authorise payment of any back pay due.

8. **WBJC** To receive a report from the WBJC.

9. Grounds Report

To receive an update.

10. Town Mayor's Engagements

11. Clerk's Report – Part Confidential

12. Member Reports

12.1 To receive reports from Councillors who have attended meetings or engagements.

12.2 To consider future agenda items.

13. Date of next meeting: Wednesday 7 October 2026

Action	Responsibility	Completion Date	Complete	Comments
Arrange for an annual review of buildings and assets at the park bowling club	EI	Asap	Yes	
Devise a maintenance schedule for TC owned buildings and land	EI/SC	Ongoing		
Organise litter pick	EI/SC and councillors	End April	No	Remove NADT carried out litter pick
Expense Policy	EI/SC	July	Yes	
Arrange for dog poo bags to be placed around the town.	SC	ASAP	Yes	
Flood Report – include on future agenda and request meeting with CC representatives	EI	July Meeting	Yes	
Send flood questions to AH - CC	Councillors	ASAP		Only Cllr Shone sent questions.
Persimmon Homes – follow up.	EI/Councillors			Next steps?